



Academic & Education Committee of the Board of Governors of the City of London School

Date: THURSDAY, 25 FEBRUARY 2021
Time: 10.15 am
Venue: VIRTUAL MEETING - ACCESSIBLE REMOTELY

Members: Paul Madden (Chairman)
Tim Levene (Deputy Chairman)
Dominic Christian
John Cloughton
Rosie Gill
Caroline Haines
Deputy James Thomson

Enquiries: Polly Dunn
Polly.Dunn@cityoflondon.gov.uk

Accessing the virtual public meeting

Members of the public can observe this virtual public meeting via YouTube at the following link <https://youtu.be/nCyvDHJQrMA>

Meeting Recordings

This meeting will be a virtual meeting and therefore will not take place in a physical location following regulations made under Section 78 of the Coronavirus Act 2020. A recording of the public meeting will be available via the above link following the end of the public meeting for up to one municipal year. Please note: Online meeting recordings do not constitute the formal minutes of the meeting; minutes are written and are available on the City of London Corporation's website. Recordings may be edited, at the discretion of the proper officer, to remove any inappropriate material.

John Barradell
Town Clerk and Chief Executive

AGENDA

Part 1 - Public Agenda

1. **APOLOGIES**
2. **MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**
3. **MINUTES**
To agree the public minutes and non-public summary of the meeting held on 18 September 2020.

For Decision
(Pages 1 - 4)
4. **QUESTIONS ON MATTER RELATING TO THE WORK OF THE COMMITTEE**
5. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**
6. **EXCLUSION OF THE PUBLIC**
MOTION - That under Section 100A(4) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Part I of Schedule 12A of the Local Government Act.

For Decision

Part 2 - Non-Public Agenda

7. **NON-PUBLIC MINUTES**
To agree the non-public minutes of the meeting held on 18 September 2020.

For Decision
(Pages 5 - 8)
8. **OUTSTANDING ACTIONS**
Report of the Town Clerk.

For Information
(Pages 9 - 10)
9. **HEAD'S REPORT**
Report of the Head.

NB – Appendix 3 of this report has been marked as 'to follow'.

For Decision
(Pages 11 - 94)

10. **SAFEGUARDING REPORT**
Report of the Head.

For Information
(Pages 95 - 100)

11. **UNIVERSITY UPDATE**
Report of the Head.

For Information
(Pages 101 - 104)

12. **NON-PUBLIC QUESTIONS ON MATTER RELATING TO THE WORK OF THE COMMITTEE**

13. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE COMMITTEE AGREES SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**

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ACADEMIC & EDUCATION COMMITTEE OF THE BOARD OF GOVERNORS OF THE CITY OF LONDON SCHOOL

Friday, 18 September 2020

Minutes of the meeting of the Academic & Education Committee of the Board of Governors of the City of London School held virtually at 9.00 am

Present

Members:

Paul Madden (Chairman)
Caroline Haines

Tim Levene

Officers:

Alan Bird	- City of London School
Dr Richard Brookes	- City of London School
Alice Martineau	- City of London School
Andrew McBroom	- City of London School
Adam Živanić	- City of London School
Polly Dunn	- Town Clerk's Department

1. APOLOGIES

Apologies were received from Deputy James Thomson.

2. MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA

There were no declarations.

3. MINUTES

RESOLVED, that the public minutes and non-public summary of the meeting held on 12 February 2020, be approved as accurate record.

4. ANNUAL REVIEW OF TERMS OF REFERENCE

Governors received a report of the Town Clerk regarding the annual review of the Committee's terms of reference. The following matters were raised:

- Some of the officer titles included had changed.
- The Committee would report to the following Board meeting, rather than every Board meeting.

RESOLVED, that subject to these changes, the terms of reference be recommended to the Board for approval.

5. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

There were no questions.

6. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**

There was no other business.

7. **EXCLUSION OF THE PUBLIC**

RESOLVED, That under Section 100A(4) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Part I of Schedule 12A of the Local Government Act.

8. **NON-PUBLIC MINUTES**

Following a question from a Governor, it was confirmed that an increased supply of generic EpiPens had been procured by the School. There was, however, a need to review protocols. Each pupil was asked to carry two of their own EpiPens and to provide a third to the School. Some GPs were refusing to prescribe the third EpiPen. This inconsistency needed to be incorporated into the protocols and a discussion was due to be had shortly amongst officers on this matter.

RESOLVED, that the non-public minutes of the meeting held on 12 February 2020, be approved as accurate record.

9. **NOTE OF AN INFORMAL MEETING**

RESOLVED, that the note of the informal meeting held on 15 May 2020, be noted.

10. **OUTSTANDING ACTIONS**

Governors received a report of the Town Clerk regarding the Committee's outstanding actions.

RESOLVED, that the report be noted.

11. **COVID-19 ARRANGEMENTS**

Governors received a report of the Head regarding COVID-19 arrangements.

12. **NON-PUBLIC HEAD'S REPORT**

Governors received a report of the Head regarding general School matters.

13. **EDUCATIONAL TECHNOLOGY**

Governors received a report of the Head regarding Educational Technology.

14. **NON-PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

There were no questions.

15. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE COMMITTEE AGREES SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**

There was no other business.

The meeting closed at 10.33 am

Chairman

Contact Officer: Polly Dunn
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